



www.broughtonparishcc.org.uk
Registered in England and Wales
Registration Number: 12018

**Broughton Parish Community
Charity
Charity Trustees Meeting
Minutes of Meeting on 9th Dec 2025 at
Broughton & District Club at 7:30pm**

Present: Trustees: Andrew Wilson, Leila Eccles, Chris Dew, Barry Moore & Kevin O'Sullivan
Peter Burton (Secretary)

1. No people to welcome
2. Apologies: Harry Landless, Nigel Parkinson (Broughton PC)
3. Minutes of the meeting of 3rd November 2025 were approved as drawn
4. &5 A discussion was had relating to communication with the manager, and staffing costs. Cheryl had made it aware that she didn't have information regarding the overheads, and staffing costs and was under the impression that because of the increases in turnover that the cafe was prospering. It was agreed that overheads had remained fairly constant since the charity took over the running of the cafe, and that staffing costs were the main problem. It was agreed that Andrew would have a discussion with Harry, regarding meeting with Cheryl to discuss staffing costs. Barry said if Harry was struggling with availability he would be willing to help.
5. Peter is willing to meet with whoever to provide information prior to any meeting
6. Peter had prepared the figures requested by BPC, and Chris Barry & Andrew will attempt to attend the meeting
7. Trustee Reports: Andrew reported that the Licence renewal is going through legal process
The Lottery enterprise operates for 5 years from October 2021

Finance: Peter reported that the loan to Broughton & District club has been repaid early in full

Barry has heard nothing from Wainhomes. Felt under the current circumstances the PR information should be put on hold

Kevin reported that he had been in contact with the web host, and that the video had been uploaded. They will get in touch regarding Peters access.



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- 8. Nothing to Report
- 9. No AOB

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Next meeting 3rd February 2026 at 7.30pm at Broughton Club.

AJW 02.ix.25